

BEHAVIOR MANAGEMENT STRATEGIES FOR TEACHERS

Second Edition

**BEHAVIOR MANAGEMENT
STRATEGIES FOR
TEACHERS**

A Student Workbook

By

JOAN C. HARLAN, Ph.D.

and

SIDNEY T. ROWLAND, Ed.D.



Charles C Thomas
PUBLISHER • LTD.
SPRINGFIELD • ILLINOIS • U.S.A.

Published and Distributed Throughout the World by

CHARLES C THOMAS • PUBLISHER, LTD.
2600 South First Street
Springfield, Illinois 62704

This book is protected by copyright. No part of
it may be reproduced in any manner without
written permission from the publisher.

©2002 by CHARLES C THOMAS • PUBLISHER, LTD.

ISBN 0-398-07328-7 (spiral)

First Edition, 1999

*With THOMAS BOOKS careful attention is given to all details of manufacturing
and design. It is the Publisher's desire to present books that are satisfactory as to their
physical qualities and artistic possibilities and appropriate for their particular use.
THOMAS BOOKS will be true to those laws of quality that assure a good name
and good will.*

*Printed in the United States of America
SM-R-3*

INTRODUCTION

This student workbook is designed to accompany the textbook, *Behavior Management Strategies for Teachers* (2nd ed.) by Dr. Joan C. Harlan and Dr. Sidney T. Rowland. This workbook is intended to help reinforce understanding of the basic principles described in the companion textbook.

There are 15 chapters in the textbook and, therefore, there are 15 chapters in this workbook. A summary of the key concepts within each chapter is presented herein at the beginning of each chapter. These concepts also appear in the companion textbook at the end of each chapter. Questions in this student workbook are based on the content of each chapter. The responses require paraphrasing and application of textbook content.

Your course instructor may require that you, the student, answer all or some of the questions herein. We suggest that you answer the questions as this student workbook serves as an excellent study guide; it can help prepare you for examinations as well as insure your mastery of the textbook content.

CONTENTS

	<i>Page</i>
<i>Introduction</i>v
<i>Chapter</i>	
SECTION I: UNDERSTANDING BEHAVIOR AND SELECTED MODELS	
1. UNDERSTANDING BEHAVIOR	3
Summary of Key Concepts	3
Questions	6
2. STRATEGIES AND SELECTED MODELS OF INSTRUCTION, MANAGEMENT, AND MOTIVATION—I	10
Summary of Key Concepts	10
Questions	12
3. STRATEGIES AND SELECTED MODELS OF INSTRUCTION MANAGEMENT, AND MOTIVATION—II	16
Summary of Key Concepts	16
Questions	18
SECTION II: THE BASICS OF BEHAVIOR MANAGEMENT	
4. ANTECEDENTS, BEHAVIOR, AND CONSEQUENCES	25
Summary of Key Concepts	25
Questions	27
5. REINFORCEMENT: PRINCIPLES, TYPES, MENUS, AND SCHEDULES	31
Summary of Key Concepts	31
Questions	36
6. RULES AND PROCEDURES, CONSISTENCY, AND CONTINGENCY CONTRACTING	40
Summary of Key Concepts	40
Questions	43

7.	DEALING WITH INAPPROPRIATE BEHAVIOR	47
	Summary of Key Concepts	47
	Questions	50

SECTION III: THE BASICS OF CLASSROOM MANAGEMENT

8.	THE EFFECTIVE TEACHER	57
	Summary of Key Concepts	57
	Questions	60
9.	CONFERENCING, COLLABORATION, AND COMMUNICATION	64
	Summary of Key Concepts	64
	Questions	65
10.	TEACHER-STUDENT INTERACTIONS: WHAT EFFECTIVE TEACHERS SHOULD DO AND WHAT THEY SHOULD NOT DO	69
	Summary of Key Concepts	69
	Questions	74
11.	TEACHING DIVERSE LEARNERS: THE THREE R'S-RECOGNIZE, RESPECT, AND RESPOND	78
	Summary of Key Concepts	78
	Questions	80
12.	STUDENTS WITH DISABILITIES: MANAGEMENT AND MOTIVATION	84
	Summary of Key Concepts	84
	Questions	87
13.	PARENTAL INVOLVEMENT: A KEY TO EFFECTIVE CLASSROOM MANAGEMENT	91
	Summary of Key Concepts	91
	Questions	93

SECTION IV: LEGAL ISSUES AND VIOLENCE IN THE SCHOOLS

14.	LEGAL ISSUES ASSOCIATED WITH THE USE OF CORPORAL PUNISHMENT	99
	Summary of Key Concepts	99
	Questions	101
15.	STRATEGIES FOR PREVENTING VIOLENCE IN SCHOOLS	105
	Summary of Key Concepts	105
	Questions	107

Section I

**UNDERSTANDING BEHAVIOR
AND SELECTED MODELS**

Chapter 1

UNDERSTANDING BEHAVIOR

SUMMARY OF KEY CONCEPTS

1. Everyone needs to succeed and to be recognized for success.
2. Students, school personnel, and parents want students to succeed in school and, collectively, all have a legitimate and significant interest in students' school success.
3. School success is the mastering of our society's educational goals and commonly accepted requisite skills and concepts.
4. Everyone wants students to become adults who are happy, healthy, competent, confident, self-sufficient, problem solving, life-long learners capable of functioning at their maximum potential and prepared to assume a productive role in society.
5. Students will excel in academics, athletics, or at *misbehaving* because they want to succeed and be recognized for succeeding at something.
6. Our schools' goals will not be met if students are misbehaving.
7. Misbehaving students are, by definition, inattentive and often disruptive.
8. Getting students to behave in ways that are consistent with achieving instructional effectiveness must be a cooperative endeavor among students, school personnel, and parents.
9. There is great diversity among students, school personnel, and parents.
10. Motivational, challenging, and interesting tasks are essential for learning and successfully managing students' behavior.

11. Student motivation and instructional effectiveness are required for effective behavior management.
12. Various motivational and instructional strategies are needed, by a diverse group of school personnel and teachers, for successfully teaching and managing a diverse group of students.
13. Parents need to be integrally involved in helping their children succeed in school.
14. An eclectic approach to management, motivation, and instruction is clearly indicated if we are to expect student success and behavioral compliance.
15. Behavior refers to a response or an action.
16. The term “behaving,” when used without a modifier, does not signify the appropriateness or inappropriateness of the action.
17. Appropriate and inappropriate behaviors need to be pinpointed and specifically described.
18. Characterize the behavior and do not label the student.
19. No behavior is good or bad.
20. Behaviors have to be judged in relation to the context in which they occur.
21. Overt behaviors are those behaviors than can be seen, counted, and measured.
22. Covert behaviors are those behaviors that are not readily observable and, therefore, have to be inferred from overt behaviors.
23. Values, attitudes, and feelings are examples of covert behaviors.
24. Autonomic behaviors are those involuntary, automatic, internal responses that keep you alive and functioning and over which we have no conscious control.
25. Our educational system stresses overt measurable behaviors more than covert behaviors or attitudes, values, and feelings. This imbalance trivializes the educational process. School personnel need to focus on both overt and covert behaviors.
26. Covert behaviors significantly effect performance.

27. People choose their own behavior.
28. Students need to know what constitutes appropriate or inappropriate behavior and what are the natural, related, and often logical consequences of those chosen behaviors.

QUESTIONS

1. Discuss diversity in schools today. Give six examples of the diversity found among students.
 2. What do all students have in common?
 3. Define the eclectic approach to instruction and management.

4. Define behavior.
 5. Identify three behaviors a student may perform simultaneously.
 6. Why is it important to know the context in which a behavior occurs in order to judge correctly whether it is an appropriate behavior or an inappropriate behavior? Give a classroom example to justify your response.