

**Church of the Little Flower
Finance Committee
March 26, 2015**

Present: Greg Cooper, Tim Drea, Joe Kulek, Kathy O'Bryen, Erin Sanchez, Stacie Reichensperger, Fr. John Nolan, Anita Barber

Excused: Jim Langfelder

The meeting was opened/closed with prayer led by Fr. Nolan.

Minutes: The February 19, 2015 minutes were reviewed. There was one adjustment. The word fab in regards to the security system is misspelled. It is spelled fob. Kathy O'Bryen moved to accept the minutes with the spelling correction. Erin Sanchez seconded the motion.

*** Old Business:**

- Stacie emailed the finance council the 2015-2016 tuition letter with grid. It was approved via email.
- Fr. Nolan asked for clarification on the Little Flower Tuition Assistance Committee. There was a question on the type of application one fills out to get the FACTS application.
- Fr. Nolan reported that the transition to client software will happen on Holy Friday and Easter Monday.
- The church office fob system is on hold due to low funds. It would cost \$800 to install it.
- Fr. Nolan asked to keep the Donelan account discussion on agenda but tabled for now.
- The Heritage Days raffle incentives has been distributed. The first raffle count had 118 tickets turned in.

*** New Business:**

- Anita presented the February 2015 financial reports of the Balance Sheet and the Profit & Loss Budget Performance.
- Little Flower is still short in paying bills. A Balance Sheet and A/P Aging Summary, as of March 26, 2015, was distributed. Due to the involved discussion, there will be a meeting to further look into issue on April 9, 2015 at 5pm.
- Anita asked for direction on prioritizing payables. The Council stated to pay one month of health care; utilities-Ameren, CWLP, Tylex; and Comcast.
- To get a better understanding of all the various fundraising done at Little Flower Church/School, Fr. Nolan sent a letter out to all groups that sell items at Little Flower. Its purpose is so we do not over ask people for support.
- Fr. Nolan asked to rethink the parish center rentals. Ideas are to restrict outside organization's usage and to review the hourly/daily rate. The cost of utilities and maintenance need to be taken into rate consideration. There are concerns of liability and wear on facility.
- The Sports Booster Club has approached Fr. Nolan stating, that after three years, the funds have been raised for the installation of new bleachers in the Parish Center. Fr. Nolan made the motion of the Finance Council to enter into contract to replace the bleachers and to submit a letter to the bishop asking the same. Greg Cooper moved to accept the motion. Kathy O'Bryen seconded the motion.
- Fr. Nolan shared that he has met with realtor, Nancy Long. The estimated market value of the convent is \$154,900 and the rectory is \$149,000. The concerns were of who would purchase the convent due to its close proximity to the school and where would Fr. Ossola live. It was noted that the funds from the sale of the rectory would be needed to purchase a replacement rectory. It was also noted that the land on Stanton should be sold too. Fr. Nolan made the motion to engage the Diocese to pursue the sale of the convent and the rectory. Greg Cooper moved to accept the motion. Tim Drea seconded the motion.
- Fr. Nolan shared that the Green Team has asked for weed control of the campus. They would like to extend Blakley Lawns contract, who currently maintains the sod in front of the church. Fr. Nolan for a motion to enter into an \$1800 contract (not to exceed \$2000) with Blakley Lawns. Kathy O'Bryen moved to accept the motion. Tim Drea seconded the motion.
- It was brought up that the Auction may have to be replaced with another fundraiser. There is difficulty in finding a chairperson(s). Ideas were discussed.
- It is time to begin creating the 2015-2016 Budget. A sub-committee will be formed who will present to the Finance Council.

*** Next Meeting:**

- The next Finance Council meeting will be Thursday, April 16, 2015 at 5:00 p.m.

Respectfully Submitted,
Anita Barber, Recording Secretary